



## Yearly Status Report - 2015-2016

### Part A

#### Data of the Institution

1. Name of the Institution	H. L. G. GOVERNMENT COLLEGE
Name of the head of the Institution	Sh. Ajay Chauhan
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08569808263
Mobile no.	9466254949
Registered Email	govt.gctauru@gmail.com
Alternate Email	ramesh4702007@gmail.com
Address	H.L.G. Govt. College Tauru, Bawla Road, Tehsil- Tauru, Dist. Nuh (Haryana)
City/Town	TAURU
State/UT	Haryana
Pincode	122105

<b>2. Institutional Status</b>																									
Affiliated / Constituent			Affiliated																						
Type of Institution			Co-education																						
Location			Rural																						
Financial Status			state																						
Name of the IQAC co-ordinator/Director			Smt. Dr. Sidhanshu																						
Phone no/Alternate Phone no.			09416690037																						
Mobile no.			9812264067																						
Registered Email			govt.gctauru@gmail.com																						
Alternate Email			rishikumarjoon@gmail.com																						
<b>3. Website Address</b>																									
Web-link of the AQAR: (Previous Academic Year)			<a href="http://www.hlggctauru.com">http://www.hlggctauru.com</a>																						
<b>4. Whether Academic Calendar prepared during the year</b>			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			<a href="http://www.hlggctauru.com/pdf/Academic%20%20Calendar%202015-16.pdf">http://www.hlggctauru.com/pdf/Academic%20%20Calendar%202015-16.pdf</a>																						
<b>5. Accreditation Details</b>																									
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1	C++	0	2003	21-Mar-2003	20-Mar-2008																				
2	C	1.92	2015	14-Sep-2015	13-Sep-2020																				
<b>6. Date of Establishment of IQAC</b>			23-Jul-2009																						
<b>7. Internal Quality Assurance System</b>																									
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Installation of Biometric Attendance	15-Jan-2016 1	30
Admission Awareness Programme	15-Jun-2016 15	100
Purchasing of Projector for Geography	11-Sep-2015 1	74
Leveling of Sports Ground	28-Jul-2015 1	250
Starting of M.A. Geography	23-May-2016 1	40
Meeting of IQAC	20-Jul-2015 01	6
Meeting of IQAC	01-Jul-2015 01	6
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Director Higher Education Haryana Panchkula	Sports Activities	State of Haryana	2015 365	70000
Director Higher Education Haryana	Placment Cel	State of Haryana	2015 365	40000
Director Higher Education Haryana Panchkula	Empowerment of Girls Student	State of Haryana	2015 365	80000
Director Higher Education Haryana Panchkula	Educational & Excursion Tour for Girls Students	State of Haryana	2015 365	75000
Director Higher Education Haryana Panchkula	Educational & Excursion	State of Haryana	2015 365	110000
Director Higher Education Haryana Panchkula	Augmentation of Laboratories	State of Haryana	2015 365	50000
Director Higher Education Haryana Panchkula	Assistance for Science Exhibition	State of Haryana	2015 365	20000
Director Higher Education	HRD Scheme Teacher &	State of Haryana	2015 365	30000

Haryana Panchkula	Taught (Mandatory Culture & Seminar/ Workshop			
Director Higher Education Haryana Panchkula	HRD Scheme-Earn While You Learn	State of Haryana	2015 365	70000
<a href="#">View File</a>				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
<b>10. Number of IQAC meetings held during the year :</b>	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>
1. IQAC ran an admission awareness programme in the near by villages and town in ordered to increase the strength of the college and also to attract talent to the college. 2. As per the suggestion made by IQAC, the college administration made efforts for the start of PG programmes in the college which result in the beginning of M.A. Geography in this rural college from the session of 201617. 3. Cleanliness and tree plantation drives were organised in the college to keep the college campus clean and green. 4. Projector was purchased for geography lab to facilitate teaching and learning process. 5. On IQAC recommendations to promote and preserve Haryanvi Culture, the college organised cultural programme NAV Umang in the college. 6. Efforts were made to get the high voltage electricity poles removed from the college campus. 7.In ordered to create and promote healthy academic environment interdistrict culture and academic competitions were organised .

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<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>
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Plan of Action	Achivements/Outcomes
Preparation of Annual activity calendar.	Each department and Cell of the college prepared a tentative list of the activities to be organised during the session.
Extension Lectures	As it was decided in the beginning of the session extension lectures were organised by different departments. Dr. Nitasha Joon, Dr. Ram Krishan, Dr Samsher Yadav, Balbir Singh and Dr. Vimal Kumar were invited to deliver extension lectures to the students.
Decentralization	The college forms different committees on annual basis to take care of various academic and administrative aspects of the college. Each committee has some members and it is headed by a convener. These committees take decisions in various matters through careful deliberations.
Celebration of Important days	As per the action plan, the college family celebrated the important days like the Independence day, Republic Day and Hindi Diwas etc.
Faculty Development	In ordered to enhance the teaching learning skills of teachers they were directed to attend seminars, conferences, workshops and refresher course.
Cleanliness drive	Keeping in view the cleanliness programme initiated by the Prime Minister of India, the College observed Swachhta Saptha and organised awareness rally in college and the nearby area.
Skills Enhancement of students	Women cell of the college organised five day Fine arts workshop in the month of September.
Earn While You Learn programme.	In order to help the meritorious and needy students, the college employed some students on part time basis to help them financially under the Earn while You Learn Scheme.
<a href="#">View File</a>	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	31-Jan-2016
17. Does the Institution have Management Information System ?	No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our College is affiliated to M.D University, Rohtak and we obeys its instructions regarding syllabus, internal marks, assignments and examinations. Our College has two semester every year. The odd semester starts on first July of every year and even semester stars from new year i.e from the month of January. Syllabi of all classes are framed by the elected members of the University Academic Council. After admissions of students, Principal of the College convenes a meeting of faculty members and discusses mechanism for delivery of curriculum. Timetables of all streams are framed and teaching work is effectively done as per the lesson plans. Class tests are conducted to assess the performance of students nearly fifteen days before the examinations. Traditional teaching method of chalk and blackboard is also used. We have one smart class room where special talks by learned professors are arranged. Classes pertaining to Geography and other subjects are also held in this smart room. The library of our college is well furnished with books related to syllabus, general knowledge, novels, dramas, magazines and news papers. Educational tours of students of all streams are also arranged every year. Govt. of Haryana provides specials grant for this purpose. Our institution has the facilities of two computer labs and one English language lab where students learn English speaking, soft skills and Communication Skills. Students learn basic knowledge of computer In Computer labs. We motivate students through activities like group discussions, essay competitions and Quiz contests. We leave no stone unturned to make over mechanism influential for effective delivery of curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Basic Computer Education (Level 1, 2, 3)	16/07/2015	173
English Language Lab	01/07/2015	136
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>Generally, we get feedback from students at the end of the semester and before the examinations. We distributed questionnaire to 50 students this year seeking their responses regarding teachers' behaviour in the classrooms, preparation of topics, regular attendance, group discussions, completion of assigned syllabus in time, working of ceiling fans in the classrooms, class tests and assignments and knowledge of teachers and their teaching methodology. Some questions in the questionnaire were related to teachers' performance in computer education and English language lab. We analysed the responses of students and their opinion was positive. They were also found satisfied with the working of library and office work. Girls are quite safe in our college. They come to college and go to home by bus. Our college has provided this facility to all college girls. There is no problem of ragging in our college. Principal and his staff is strongly against this evil practice. There is no problem of electricity and water in our college. Still the staff is committed to provide the facilities of more smart classrooms for better understanding of the topics under questions.</p>

Ours has been an endeavour to develop friendly and cordial relation between the teachers and students. Our mission is to motivate students for a bright future. Our aim is not only to impart education but also to create moral value in them. We also focused our attention on the sanitation of washroom and toilets. It has been our effort to make students' feedback valid and reliable.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Graduation	300	100	48
BCom	Graduation	80	70	39
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	308	0	11	0	0

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
13	2	5	3	1	3
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

NIL		
Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
0	0	0

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	7	6	0	3

#### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )



Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	00	6th sem.	17/05/2016	21/06/2016
BA	00	4th sem.	29/05/2016	24/07/2016
BA	00	5th sem.	06/01/2016	06/06/2016
BA	00	3rd sem.	06/01/2016	05/07/2016
BCom	00	4th sem.	27/05/2016	23/06/2016
BCom	00	6th sem.	16/05/2016	03/07/2016
BCom	00	3rd sem.	03/01/2016	22/03/2016
BCom	00	5th sem.	03/01/2016	15/03/2016
BA	00	2nd sem.	31/05/2016	25/07/2016
BCom	00	2nd sem.	27/05/2016	19/07/2016
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our college adopts all the directives of M.D. University, Rohtak regarding the initiation of continuous internal evaluation. Two class tests, attendance and assignments determine the internal assessment marks of students in each subject in every semester. Final examinations are conducted in the college as per date-sheet provide to us by the M.D. University, Rohtak. However, the college adopts following methodology for continuous internal evaluation:-

- Internal class tests: - two internal class tests are conducted to assess the grasping power and performance of the students. After evaluation of class tests, the answer sheets are shown to the students for any grievances.
- Assignments: - assignments are prepared by students of all streams. These are duly checked and weak students are motivated to perform better. Their mistakes are pointed out in a friendly manner. Next time, they do better without getting depressed.
- Quiz: - quiz contests in all subjects are held to assess their potential. In general quiz, questions are related to all subjects, currents affairs and general studies are asked. Token prizes like pen, books, and diaries are given to the winner teams. This is a motivational exercise in which students' interest and willingness remain till the end.
- Group discussion: - group discussion exposes students' hidden talent. this exercise is done in the classrooms for a comprehensive study of the relevant topic. Teachers also cooperate and solve the problem on the spot. Teaching staff tries its level best to improve the learning skill of students. Exercises regarding exact pronunciation of English words are done in English language lab through transcriptions basic knowledge of basics of computer is imparted in computer lab.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our college is affiliated to M.D. University, Rohtak and we obey its instructions regarding syllabus, internal marks, assignments and examinations. Our college has two semester every year. The odd semester starts on first July of every year and even semester stars from New Year i.e. from the month of January. Syllabi of all classes are framed by the elected members of the university Academy Council. After admissions of students, principal of the college convenes a meeting of faculty members and discusses mechanism for delivery of curriculum. Timetables of all streams are framed and teaching work is effectively done as per the lesson plans. Class tests are conducted to assess the performance of students nearly fifteen days before the examinations. Traditional teaching method of chalk and blackboard is also used. We have one smart class room where special talks by learned professors are arranged. Classes pertaining to geography and other subjects are also held in this smart room. The library of our college is well furnished with books related to syllabus, general knowledge, novels, dramas, magazines and news papers. Educational tours of students of all streams are also arranged every year. Government of Haryana provides specials grant for this purpose. Our institution has the facilities of two computer labs and one English language lab where students learn English speaking, soft skills and communication skills. Students learn basic knowledge of computer in computer labs. We motivate students through activities like group discussions, essay competitions and quiz contests. We leave no stone unturned to make over mechanism influential for effective delivery of curriculum.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[NIL](#)

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BCom	No	52	47	90.38
	BA	No	71	63	88.73

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[NIL](#)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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No Data Entered/Not Applicable !!!

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
N.A	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>Attended/Seminars/Workshops</b>	<b>2</b>	<b>15</b>	<b>1</b>	<b>0</b>
<a href="#">View File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>Celebrated van mahotsav in one day camp tree plantation drive</b>	<b>H.L.G. Govt. College, Tauru NSS unit</b>	<b>5</b>	<b>80</b>
<a href="#">View File</a>			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>0</b>
<a href="#">View File</a>			

#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>Swachh Bharat Abhiyan</b>	<b>H.L.G.Govt. College, Tauru NSS Unit</b>	<b>Cleanliness in College Campus and a rally regarding the same</b>	<b>9</b>	<b>120</b>
<a href="#">View File</a>				

### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>0</b>
<a href="#">View File</a>			

#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research

facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
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**No Data Entered/Not Applicable !!!**

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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**No Data Entered/Not Applicable !!!**

[View File](#)

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
<b>4874880</b>	<b>2674882</b>

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>Value of the equipment purchased during the year (rs. in lakhs)</b>	<b>Existing</b>
<b>Seminar halls with ICT facilities</b>	<b>Existing</b>
<b>Campus Area</b>	<b>Existing</b>
<b>Class rooms</b>	<b>Existing</b>
<b>Laboratories</b>	<b>Existing</b>
<b>Classrooms with LCD facilities</b>	<b>Existing</b>

[View File](#)

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
<b>SOUL</b>	<b>Fully</b>	<b>2.0</b>	<b>2008</b>

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
<b>Reference Books</b>	<b>490</b>	<b>77531</b>	<b>9</b>	<b>2625</b>	<b>499</b>	<b>80156</b>
<b>Journals</b>	<b>2</b>	<b>5000</b>	<b>1</b>	<b>3000</b>	<b>3</b>	<b>8000</b>

Library Automation	1	89292	0	0	1	89292
Weeding (hard & soft)	69	3947	0	0	69	3947
Text Books	8626	1154316	227	49249	8853	1203565
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	75	2	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	75	2	0	0	0	0	0	0	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4414360	2275256	460520	399626

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Despite being located in one of the most backward districts of the country, i.e. Mewat, H.L.G. Govt. College Tauru has been doing its best to maximize the use of the available resources for the benefit of the students as well as the area. The college has 12 classrooms, 04 labs, one library with a reading room, separate administrative and teaching blocks, a big well-maintained playground

and, above all, a newly constructed spacious auditorium which is a kind of achievement for a rural college. Besides this, the college has a language lab as well as 03 computer labs. Special care is taken for the maximum utilization of these facilities for academic as well as extra-curriculum activities. The college receives grants from the state government for the maintenance of these facilities. Besides this, different committees are formed at the beginning of every academic session for the maintenance and upkeep of these facilities. For example, the college has a Library Committee which keeps an eye on the different aspects and services of the college library. There is a Sports Board which takes care of the playground and sports equipment. It organizes various sports activities in the college throughout the year and inspires the students to participate in various competition held at university and inter-district level. The computer and Geography labs and Language lab are taken care of by their respective In-charges, lab attendants and the committees formed for this purpose. These committees give their suggestions to the chair for the further development. Special committees are also formed if there arise a need for it.

At the end of the session, the stock -Verification Committees check the maintenance and the availability of the stock to keep the equipment in good health. The College has a dilapidation committee also which is constituted to keep an eye on the health of physical Infrastructure. If there arises a need, it forwards its suggestions of the Chair carries out repair work as per the requirement.

<http://hlggctauru.com/pdf/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical%20academic%20and%20support%20facilities.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Consolidated Stipend Scheme for books Scholarship for the welfare of Scheduled Caste Students	74	1036000
Financial Support from Other Sources			
a) National	00	0	0
b) International	0	0	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Lab	23/05/2015	136	Government of Haryana
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of studentsp placed
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		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
2015	Guidance for competitive examinations and career counselling	111	100	0	0

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	10/3/16 Job fair at Govt College Sector -14 Gurgaon	11	0

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2015	15	NIL	B.A.8, B.Com.7	H.L.G.Govt. College Tauru(3), G.D. College Alwar(1), M. D.U.Rohtak(5), Govt. Girls College Sec-14, Gurgaon(1), Chandrawati Education College Tauru(1), G.C. Education College Tauru(1),	M.A. Geography3, M.A.History1, M.A.English1, M.A. Hindi1 M.Com6 M.B.A.1 J.B.T.1, B.Ed.1



Nirankari  
Baba  
Gurbachan  
Singh College  
Sohna (2),  
G.J. Uni.  
Hissar(1)

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Construction of stage and purchased of sports items for students	0	0
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2015	0	National	0	0	0	0
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There was no students Council in 2015-16.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

2015-16 Criteria - 6.1.1 Decentralization and Participative Mgt:- The institution has a Practice of participate management. The College provides the better opportunity to all the Participating in the Decision making Process, the college administrative academic structure in a manner to make decision by Participative arrangement. The Principal regularly undertakes the review of working of the college in 15 working committee meeting. The necessary guidance and directive are issued though these meetings. The concentration in given on the regular lectures conducted by the staff, timely completion of the syllabus, guidance for better Performance in the examination and Providing best possible teaching learning environment. This is attained by regular meeting of dept. in the staff members conducted by the Principal from time to time. The staff received motivation support for all the action. The participation of students in sport, NSS, extracurricular activities encouraged in order to attain overall development of students. The institution follows the Principal of division of work and the decentralization of work. The college administration follows the Principal of the Participative and consultative management.

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6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	1. Online admission including online payment facility in both U.G. and P.G. level. 2. Online admission is made strictly on the basis of merit. 3. Strict observance of government rules for reserved categories.
Human Resource Management	Human Resource Mgt: - College follows the process of assessing sufficient human power requirement, staff recruiting, monitoring and Planning Professional development Programme for personal development Faculty training take space periodically. The institution recruit faculty members and

	administrative staff member based on the guidelines provided by the UGC.
Research and Development	Research and Development: - College Encourage faculty to research. The college supports the professional Development of the faculty and encourage them to undertake research work by motivating them to attend seminars, workshops refresher course and international and National conference by given them necessary leaves.
Teaching and Learning	<ul style="list-style-type: none"> <li>Teaching and learning: - 1. The College in dedicated to make teaching and learning more effective for the student to think analyze critically to be creative 2. The students are motivated and mentored by the faculties 3. The Teaching and learning process in facilitated through qualified, trained experience faculty apart from classroom teaching, Students are encouraged to use library and internet facilities</li> <li>The teaching plan in drawn up month wise by each Dept. it is strictly monitored by the head of Dept. The effectiveness of the teaching and learning process in renewed on Regular basis.</li> </ul>
Curriculum Development	<ul style="list-style-type: none"> <li>Curriculum Development: - Our college in highly committed and dedicated to the service of Catering to the contemporary requirement of higher education. The Principal have freedom to function in order to fulfill vision and mission of the College. The reputation of each member are communicated to the faulty through regular staff meeting. Traditionally we are an institution which concentrates on academic discipline impairing good education to students</li> </ul>
Examination and Evaluation	College has complemented traditional written examination with project work, assignment, debate , group discussion
Library, ICT and Physical Infrastructure / Instrumentation	Our college Library is an asset of the Institution. It contains 9352 meaningful books which are beneficial for the bright future of our students. Besides our library is furnished with two reading rooms for boys and girls separately. Our college makes available useful magazines like Pratigoita Darpan, Samanya Gyan Darpan, Success Mirror, Pratiyogita Kiran, Competition Success Review, Bhugol or Aap and two

	Journals entitled Shodh Disha Geographical Review of India for the better career of our students. All books are automated. We are also trying our level best to make available the facility of ICT (Information Communication Technology) in our library to make services more effective towards fulfilment of academic requirement. At present we have 2 Desktop, 01 All-in-one Printer, barcode Scanner Internet facility for the benefit of the students. Soul software is used for bar coding and Automation of books.
Industry Interaction / Collaboration	Industry interaction /couabration:- One day, job fair program, 2016 held in Govt. Girl PG College, see 14 at ggn on 23 Feb, 2016 undo Placement cell. In which 11 student participated under the supervision on of Dr. Amitesh Boken. Student interaction with Different experts through extension lecture

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Planning Developer Online admission including online payment Automated library Biometric attendance RR and CR students
Administration	Bio- Metric Attendance for all staff members . Notice display system for students.
Finance and Accounts	Reception of salary fund by e-salary
Student Admission and Support	Online admission including online payment 01 Smart classroom 01 Eduset room
Examination	The form for the M.D.U. examination are filled online and the details need to be submitted in both hard and soft copy. Internal and External number of students uploaded on the portal.. Admit cards, confidential list, cultist date sheet are downloaded from concerned site

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	30/05/2016	18/06/2016	19
Short term course	1	28/04/2016	04/05/2016	7
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	9	6	13

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GIS, Maternity leave , Medical Reimbursement, Causal Leave , E.L.	GIS, Maternity leave , Medical Reimbursement, Causal Leave , E.L.	Earn While you Learn, Free books (2000 per annum) StiiPend (SC students 1000/- per month) , P.M.S(post metric scheme for SC/BC Students Library, news paper competitive books meritorious incentive scheme

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes internal audit for the year 2014-15 to 2017-18 is done by Sh. Sanjiv Gulia and Sh. Manjit Singh. The Principal assign staf members to audit the stock and store of all department and library every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose
----------------------------	-------------------------------	---------

funding agencies /individuals		
nil	0	nil
<a href="#">View File</a>		

#### 6.4.3 – Total corpus fund generated

0
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### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	N.A	No	N.A
Administrative	No	N.A	Yes	DHE

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

N.A.
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#### 6.5.3 – Development programmes for support staff (at least three)

NIL
-----

#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL
-----

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

#### 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Work shop on Art Craft	14/10/2015	17/10/2015	50	1
Work Shop on cooking	02/03/2016	14/03/2016	15	45
An Extension lecture	09/05/2015	09/05/2015	40	50

Advocate Mr. Satish Kumar				
Extension lecture on Communication skill and Personality Development by Dr. Anjana Sharma	19/11/2015	19/11/2015	50	45
Physical fitness and Yoga by Dr. Dinesh	26/11/2015	26/11/2015	50	35
Extension Lectures on Pressures under modern life style and yoga for the Empowerment of women	26/11/2015	26/11/2015	40	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
2 Environment consciousness and sustainability/Alternate Energy Initiatives such as : Percentage of power requirement met by renewable energy resources----- 2700 kwh annual lighting power met through LED bulbs

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	40

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	5	5	23/02/2016	1	Job Fair	Placement	11
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Education Code	01/01/2015	The book Education code is available in the college library for the reference of students as well as teachers and contains all educational

rules regulations and professional coded applicable to staff as well as students. It also contains all current insructions and orders issued by the university as well as the Department of Higher Education, Haryana.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
1. A 5 days art and craft workshop was organized in the college by the women cell of the college.Smt. Mamta Rani a professional artist was invited to train the students. October 14-19,2015 paticipants.....male 6 female 5	14/10/2015	19/10/2015	11
2. A cultural programmeNavUmang was organized in the college under the sponsorship of the department of Higher Education, Haryana, Panchkula. The students of the college participated in Solo and group Song, Quawali, Skit, Hindi and Punjabi poetic re	02/03/2016	03/03/2016	21
3. Mehandi competition was organized in the college by the women cell of the college. Dated 12/10/2015.	12/10/2015	12/10/2015	10
4. The women cell of the college organized Rangoli, Mehandi, Paintng and Collage making competitions in the college. Dated 07/11/2016	07/11/2016	07/11/2016	25



[View File](#)

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Initiatives taken by the college to make campus eco-friendly. 1. The students were encouraged to use bicycles for commuting to and fro from the college. 2. Motor bikes were discouraged and students were provided access to public transport. 3. The campus was made plastic free. 4. The office of the college was made more or less paperless 5. The campus was made absolutely green by planting more trees and plants. 6. Rain water harvesting was initiated and the garden waste was put in pits.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. During this session imparting education in socio-economic background region through ICT was the major thrust area. The student computer ratio was 3 to 1. Every computer was connected to the internet. 2. The college for the first time made its mark at the M.D.University, Rohtak Zonal and inter Zonal level. The students of the college brought laurels to the college by bagging first position in quiz Contest at the university level.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://hlggctauru.com/Bestpractices2015-16.html>

### 7.3 – Institutional Distinctiveness

#### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness 1.The college achieved some land significant land marks during the session 2015-16 despite being not having a regular Principal and low students' enrollment. 2. A new building of science block came into being and M.A. Geography was launched in the college. 3. A special bus was made operational from October 14-19,2015 for girl students so that the poor students of the college could commute to and fro without incurring any monetary expenditure. 4. The college play ground was totally overhauled/renovated and a cemented cricket pitch was developed in order to take care of overall development of students.

Provide the weblink of the institution

<http://www.hlggctauru.com/>

### 8.Future Plans of Actions for Next Academic Year

In the recent survey conducted by NAAC in September 2015, the college could obtain 'C' grade only. Keeping in view this poor performance, the college needs to take initiatives in various fields for a better grade in the next cycle. The areas in which the performance of the college has been much lower than the expectation are the areas related to the criteria concerned with curriculum planning, teaching learning and evaluation, research, innovation and extension, and employment. Now the college needs to have a future plan focusing on these areas for improvement in NAAC ratings in the next cycle and also for the general development of the college. One area where the college needs to put special emphasis is the enrollment of maximum girl students in the college. This is a rural college. The parents in the surroundings villages generally discourage girls from going to higher educational institutes for education. There is a need to make the parents aware about the importance of higher education for a bright future of their daughters. Gradually this number is increasing due to the

tireless efforts made by the Department of Higher Education, Haryana. In this effort the Department is dually supported by the young staff of the college who visit nearby villages and persuade the parents to send their girls to the college by asserting the value of Higher Education which enables the girl students to become financially independent/ empowered. This year also the college would try to enroll more and more girl students in the college. The college should try to make efforts for the constructions of a teaching block keeping in view the shortage of class rooms. 20 KV solar energy plant should be provided to the college in order to make the campus more eco friendly. Similarly more and more trees are to be planted in the campus to make it more and more green. The college also needs a new and bigger parking slot in order to cope up with the increasing pressure of vehicles in the college. The college should also make efforts for the availability of bus service for the benefit of girl students as the college is situated about 3 Km away from the town and there is a lack of private vehicles to take the students from the town to the college and vice-versa. The availability of separate reading rooms for boys and girls is also a need of the hour and the college will make efforts for the same in the coming session.