



H.L.G. GOVT. COLLEGE

Tauru, NUH (Hr.)-122105

Tel. 08569808263

Email ID: govt.gctauru1@gmail.com

Ref. No. 1830/2024

Date: 14-05-2024

To

The Deputy Director (Statistical Cell),
NAAC In-charge
For The Additional Chief Secretary Govt. Of Haryana,
Higher Education Haryana Department,
Chandigarh

Sub.: Academic and Administrative Audit (A&A) of the Govt. Colleges of Haryana.

In compliance to your office letter Memo No. DHE-250001/2/2024- Deputy Director- Statistical- DHE, dated 20-02-2024 and 29-03-2024 on the subject cited above.

The Academic and Administrative Audit (A&A) of this college has been done by the concerned committee on dated 14-05-2024. The detailed report is hereby enclosed. This is for your kind information and necessary action please.

Encl.:-

1. Signed proforma for Academic and Administrative Audit (A&A).
2. Detail of sanctioned post.
3. Students strength 2023-24.
4. Result Analysis.
5. Best practices 2023-24.
6. Financial Management.

Maheshwala
Principal
H.L.G. Govt. College,
Tauru, Distt. Nuh (HR)

Hardwari Lal Goyal Govt College, Tauru (Nuh)

Proforma for Academic & Administrative Audit of Govt. Colleges of Haryana

A. BASIC DETAILS:

| | |
|-----|---|
| 1. | Name of College: H.L.G. Government College, Tauru (Nuh). Website: www.hlgctauru.ac.in Email-id: govt.gctauru1@gmail.com Ph. No./ Contact of Principal: 9911094642, 8569808263. District: Nuh Date of Establishment of College: 14 July, 1989. |
| 2. | NAAC GRADE: Accredited Grade with CGPA- C (1.92) If not valid status/non-accredited then progress of NAAC: Not Valid (Valid upto September 13, 2020). AQARs submitted from 2015-16 to 2020-21. Work on the AQARs for the sessions 2021-22 & 2022-23 under process. AQARs for the sessions 2015-16, 2016-17, 2020-21 approved. |
| 2.1 | Name of IQAC Co-ordinator: Sh. Rishi Kumar Contact Details: 9812264067 Email-id: rishikumar@gmail.com |
| 3. | Type of College: Co-Education |
| 4. | Own having own building/make-shift building/any other: Own building |
| 4.1 | Financial Status/ Grants-in-aid/ UGC 2(f) and 12(b)/Self-financing: college under UGC 2(f) and 12(b). |
| 5. | Name of affiliating university: Gurugram University, Gurugram |
| 6. | Names of Programs offered: B. A (Pass Course), B. Com (Pass Course), B.Sc. N.M. (Pass Course), M.A. Geography. |
| 7. | Number of Teaching faculty: 18 [8-regular (06+ 02 on Deputation) and 10 Extension Lecturers) (Regular/SFS/Contractual/Extension/Ad hoc) |
| 8. | Number of Posts Sanctioned: 33 Teaching and 12 Non-teaching |
| 9. | Number of student Strength: Total - 826 students (B.A.- 652, B. Com - 94, B.Sc. - 40), M.A. Geography (40) Boys: 559 Girls - 267 Transgender - NIL |



B. Academic Audit:

1. TEACHING-LEARNING AND CURRICULAR ASPECTS:

A. CURRICULAR ASPECTS:

1. Number of Departments with Names of Departments: 14
Hindi, English, Pol. Science, Economics, History, Geography, Urdu, Physical Education, Sanskrit, Commerce, Physics, Chemistry, Maths, Computer Science.
2. Implementation of academic calendar: Yes
3. College activity register maintained: Yes
Maintained by concerned Department and Committee.
4. Value-added courses/skill-based training/ability enhancement courses:
 - i)- "Certificate Course of Remote Sensing and GIS" through Distance Learning Programme: IIRS ISRO, Dehradun- Dr. Mukesh Kumar, Co-ordinator.
 - ii) -"Workshop on Beauty and Skills from 25 January 2024 to 31 January 2024 under Women Cell.
 - iii)- Pre Job fair training from 29 January 2024 to 31 January 2024 under Placement Cell.
5. Maintenance of student attendance register: Yes (Teacher-wise)

B. TEACHING, LEARNING & EVALUATION:

6. Lesson/ Teaching plan: (Department-wise) uploaded on the portal: Yes, uploaded on the website.
7. Coverage of syllabus: (Department-wise): Yes, 100%
8. Conduct of Internal Examination: Yes, by the concerned teacher.
9. Subject-wise result analysis: Document attached- Annexure -1.
10. Program wise result (college):
 1. Teacher-wise result analysis: Document attached- Annexure -1.
 - i) above university percentage:
 - ii) below university percentage:
 - iii) At par
11. Feedback mechanism: all stakeholders : Yes
(parents/students/teachers/alumni)
 - (i) Collection: Yes
 - (ii) Analysis: Yes
 - (iii) Corrective measures taken: Yes
12. Mentor- Mentee ratio: 1:46
- 12.1 Regular meetings of Mentor-Mentee done: Yes

II. FACULTY AND STAFF:

II A. Designation-wise names of the staff:

| Sr. | Name of the staff | Designation | Budgeted/SFS/Outsource/HKR N/OTHER |
|-----|--------------------|---------------------------|------------------------------------|
| 1. | Dr. Mahashweta | Principal | Budgeted |
| 2. | Sh. Rishi Kumar | Associate Prof. History | Budgeted |
| 3. | Sh. Rajender Singh | Associate Prof. English | Budgeted (on deputation) |
| 4. | Sh. Sube Singh | Associate Prof. Commerce | Budgeted |
| 5. | Dr. Mukesh Kumar | Associate Prof. Geography | Budgeted |
| 6. | Sh. Manjeet Singh | Associate Prof. Maths | Budgeted |
| 7. | Sh. Yogesh Tyagi | Assistant Prof. Hindi | Budgeted (on deputation) |
| 8. | Dr. Rajpal Bhiduri | Assistant Prof. Geography | Budgeted |
| 9. | Dr. Monu | Assistant Prof. Economics | Budgeted |
| 10. | Dr. Rakesh Kumar | Extension Lect. Geography | As per Department Policy |
| 11. | Sh. Sunil Kumar | Extension Lect. Commerce | As per Department Policy |
| 12. | Dr. Praveen Kumar | Extension Lect. Pol. Sci. | As per Department Policy |
| 13. | Dr. Satish Kumar | Extension Lect. Geography | As per Department Policy |
| 14. | Sh. Shishan Singh | Extension Lect. Hindi | As per Department Policy |
| 15. | Dr. Vijay Kumar | Extension Lect. Physics | As per Department Policy |
| 16. | Sh. Taufeek | Extension Lect. Geography | As per Department Policy |
| 17. | Dr. Pratap Singh | Extension Lect. Geography | As per Department Policy |
| 18. | Mrs. Yogita Sharma | Extension Lect. Chemistry | As per Department Policy |
| 19. | Dr. Priti | Extension Lect. Geography | As per Department Policy |
| 20. | Smt. Parveen Rani | Computer Instructor | As per Department Policy |
| 21. | Sh. Ravinder Kumar | Language Lab Instructor | As per Department Policy |
| 22. | Sh. Sunil Dutt | Assistant | Budgeted |
| 23. | Sh. Shakeel Ahmed | Laboratory Attendant | Budgeted |
| 24. | Sh. Ganesh Mathur | Clerk | Outsourcing Policy Part-2 |
| 25. | Sh. Vikas | Restorer | HKRN |
| 26. | Sh. Tanuj | Lab Attendant | HKRN |
| 27. | Sh. Hemant | Lab Attendant | HKRN |
| 28. | Smt. Deepika | Lab Attendant | HKRN |
| 29. | Sh. Balraj | Lab Attendant | HKRN |
| 30. | Smt. Rubi | Library Attendant | Outsourcing Policy Part-2 |
| 31. | Sh. Dharambir | Mali | HKRN |
| 32. | Sh. Sanjay Kumar | Mali | HKRN |
| 33. | Sh. Ashok Kumar | Chowkidar | Outsourcing Policy Part-2 |
| 34. | Sh. Rajbir | Chowkidar | Outsourcing Policy Part-2 |
| 35. | Sh. Deen Mohd | Chowkidar | HKRN |
| 36. | Sh. Ajay Kumar | Peon | HKRN |
| 37. | Smt. Neelam | Peon | Outsourcing Policy Part-2 |
| 38. | Sh. Rakesh | Sweeper | HKRN |
| 39. | Sh. Sumit | Sweeper | HKRN |

II B. FACULTY DEVELOPMENT PROGRAMS ORGANISED/ATTENDED (LIST): -

i)- One FDP attended on Research Method and Research Design from 14-20 August 2023 organised by TLC, Ramanujan College, University of Delhi.

II C. DUTIES OF WORKING BRANCH/STAFF: DUTY LIST UPDATED: Yes

III RESEARCH & INNOVATION/ EXTENSION ACTIVITIES:

| | |
|-----|--|
| 12. | a. Number of Research Projects: submitted/ongoing/completed (major/minor/other): NIL b. Total Grants received: NIL Utilization of funded projects: Not Applicable |
| 13. | Inter-Institutional collaborations: Nil National collaborations: Nil International collaborations: Nil |
| 14. | IPR Cell constituted: Yes |
| 15. | Record MoU (functional) during the academic year: No |
| 16. | Research & Development cell constituted: Yes |
| 17. | Publications: . 1. Number of Papers Published: NIL 2. Number of Books with ISBN: NIL 3. Number of publications-referred & indexed journals/SCI/Scopus: NIL 4. Number of sponsored/funded projects: NIL 5. Number of research proposal: NIL |
| 18. | Seminar/workshop proceedings: No. of publications: Nil |
| 19. | Record of extension activities/collaboration activities maintained (documentation done properly): 19.1 NSS: Yes 19.2 NCC: Not Applicable 19.3 Women Cell: Yes 19.4 Entrepreneur & Placement Cell: Yes 19.5 Red- Ribbon Club: Yes 19.6 Eco-club: Yes 19.7 Sports Activities: Yes 19.8 Yoga Club-Yes 19.9 Cultural Activities - Yes 19.10 Excursion Tour for Boys - Yes 19.11 Geographical Field Survey - Yes 19.12 Internal Complaint Committee - Yes |



IV STUDENTS SUPPORT/PROGRESSION:

| | |
|-----|---|
| 20. | Awards/Recognitions received at the National and International level by Faculty: Nil Students: Nil |
| 21. | Number of students benefitted through scholarship schemes of govt.: SC Stipend (66), Haryana State Meritorious Incentive Scheme – (17), Post Matric Scholarship Scheme for BC (43), Haryana State Merit Scholarship to UG Girls Student (3) |
| 22. | How many students have cleared Civil Services and Defence Services examinations, NET, SET(SLET), GATE and any other competitive examinations: 02, NET in Geography. |
| 23. | Enrolment in Higher education for Higher Studies: Deptt. Wise record maintained: Yes |
| 24. | Placement Records maintained: Yes |
| 25. | Alumni association: Registered Record of regular meetings: Yes, maintained Number of alumni: 35 |
| 26. | Best Practices: any 02 1. Green Initiatives: Yes, Document attached 2. Waste Management :NIL 3. Gender Sensitivity: Yes, Document attached 4. Any other regularly maintained: NIL |

Administrative Audit:

V FINANCIAL MANAGEMENT:

| | |
|-----|---|
| 27. | Balance Sheet/ Cash Book (Grant/Fund) Maintained: Verified- Annexure-2 |
| 28. | Budget Received (Sources): Yes Annexure -2 |
| 29. | Amount of budget received from various sources: Yes (RUSA and NSS) Annexure-2 |
| 30. | If Budget received: Utilized/ Un-Utilized: Yes Annexure-2 |

VI INFRASTRUCTURE/ FACILITIES:

| | |
|-----|---|
| 31. | LIBRARY: 1. No. of books/e-books: 12457 2.No. of journals/e-journals (prescription): Yes, (02 Journals subscribed) 3. Digital Lounge with Internet Facility: No 4. Software for issuing/ Return of Books: Yes, SOUL 2.0 5. Online Access to books/e-journals: Records maintained of students' & teachers: Yes 6. Institutional Membership: Yes |
|-----|---|



| | |
|-----|--|
| 32. | IT INFRASTRUCTURE: SUFFICIENT/ NON-SUFFICIENT: 1. Smart boards (numbers): 05, Sufficient 2. Projector: 06, Sufficient 3. Wi-fi connectivity: Yes, Sufficient 4. Lease Line: Available till 31 March, 2024 after the expiry of MOU, 03 connection of 300 Mbps are working. 5. No. of computers for students: 90 (document attached), Not sufficient 6. Content development facility: Non Sufficient |
|-----|--|

VII HUMAN RESOURCE DEVELOPMENT:

| | |
|-----|--|
| 33. | Staff training organised for teaching & Non-teaching: No |
|-----|--|

Observations & Recommendation of committee done with signature:

The committee visited HLG Govt. College Tauru on May 14, 2024 to conduct the Academic and Administrative Audit of the college. The committee keenly observed the academic record and the administrative set-up of the college. All the records, documents and processes pertaining to and including Time Table, Lesson Plans, audio-visual aids, and teaching-learning process were thoroughly checked and evaluated. Besides this, other documents including committee files, attendance registers, activity registers, stock registers, records of different departments, individual achievements, budget/ expenditure status of each cell and committee, seminars, conferences, proofs of publications and faculty/professional development activities were also assessed by the committee.

On perusal of records produced by the Principal for the session 2023-24, the observations made by the Committee go as follows:

1. The information supplied by the college was *pro forma* and most of it was well supported by documents. The committee made recommendations wherever some further substantiating record/document was required. The needful was done by the college on the spot.
2. Various departments, cells, and committees like Women Cell, Cultural Committee, NSS, Legal Cell, Red-Ribbon Club etc. were found to be active and the record/documentation was in order.
3. Website of the college is maintained.
4. The college has its own building, including a playground and an auditorium. But the old block of the building (Arts & Commerce Block) needs substantial repair work.
5. Shortage of teaching faculty.
6. A separate building for library and reading rooms required.
7. Non-availability of Librarian in the college.
8. Non-availability of Physical Education teacher in the college.
9. Shortage of non-teaching staff.
10. A greater engagement of the teaching staff in FDPs, seminars, conferences is required.
11. A greater focus on research/publication activities required.

12. The Alumni Association of the college needs to be more active. The number of alumni is really low.
13. The college needs to expedite its NAAC assessment and accreditation process.
14. Feedback mechanism needs to be strengthened.

External Members:

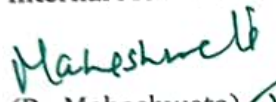

(Prof. Ramesh Kumar Garg)

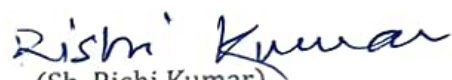
Prof of Commerce & Controller of Examination
Gurugram University, Gurugram


(Dr. D.P. Singh)

Principal NBGSM, Sohna

Internal Members:


(Dr. Mahashweta) 14/5/24.
Principal, H.L.G. Govt. College,
Tauru (Nuh)


(Sh. Rishi Kumar)
IQAC Coordinator


(Sh. Manish Garg)

Industrialist


(Sh. Ashish Garg)
Alumni Member

H.L.G. Govt. COLLEGE, TAURU (NUH)

Details of Sanctioned Post

13 Post Sanctioned vide DHE memo no. 7/4-2013 C-1 (2), dated 19-02-2013.

| Subject | Post Sanctioned |
|--------------|-----------------|
| Commerce | 3 |
| English | 2 |
| Geography | 2 |
| Hindi | 1 |
| Economics | 1 |
| History | 1 |
| Mathematics | 1 |
| Skt. | 1 |
| Pol. Science | 1 |
| Total | 13 |

04 Post Sanctioned vide DHE memo no. 4/10-2020 C-1 (3), dated 23-01-2020.

| Subject | Post Sanctioned |
|--------------|-----------------|
| Chemistry | 1 |
| Physics | 1 |
| Urdu | 1 |
| Geography | 1 |
| Total | 4 |

16 Posts sanctioned vide order no DHE-020012/20/2021 C-I (2) (E-517808) dated 21.04.2022

| Subject | Post Sanctioned |
|--------------|-----------------|
| Commerce | 1 |
| Chemistry | 1 |
| Physics | 1 |
| English | 2 |
| Geography | 6 |
| Hindi | 1 |
| History | 1 |
| Mathematics | 1 |
| Phy. Edu. | 1 |
| Computer Sci | 1 |
| Total | 16 |

Grand Total 13+4+16= 33

Mareshwari
Principal
H.L.G. Govt. College,
Tauru, Distt. Nuh (HR)

H.L.G. Govt. College, Tauru (Nuh)












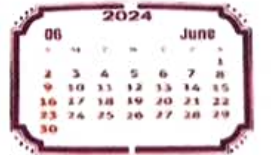
Students Strength Session 2023-24

| Total No. of Students | Boys | Girls | Total | |
|-----------------------|------------------|------------------|------------------|------------------|
| PG | 21 | 19 | 40 | |
| UG | 538 | 248 | 786 | |
| | TDC-I | TDC-II | TDC-III | Grand Total |
| | Boys+Girls=Total | Boys+Girls=Total | Boys+Girls=Total | Boys+Girls=Total |
| Arts | 167+78=245 | 142+65=207 | 133+67=200 | 442+210=652 |
| Commerce | 14+11=25 | 28+10=38 | 23+08=31 | 65+29=94 |
| B.Sc (Non-Medical) | 13+3=16 | 04+1=05 | 14+5=19 | 31+09=40 |
| MA (Geography) | 11+14=25 | 10+5=15 | NA | 21+19=40 |
| Total | 205+106=311 | 184+81=265 | 170+80=250 | 559+267=826 |

Handwritten Signature
Principal
H.L.G. Govt. College,
Tauru, Distt. Nuh (HR)

H.L.G. Govt. College, Tauru (Nuh)

Activity ACADEMIC CALENDER 2023-2024

| | | | |
|---|--|--|--|
|  | <ol style="list-style-type: none"> 1. Tree Plantation (Geography Dept.) 2. Poster making (Red Ribbon Club) |  | <ol style="list-style-type: none"> 1. Quiz Competition (Women Cell) 2. 7 Day NSS Camp (NSS) 3. One Day NSS Camp (NSS) 4. Voters Day Celebrated (Political Science) 5. Science Exhibition (Geography Dept.) 6. Youth day Celebration (Red Ribbon Club) 7. Hindi Visw Diwas Celebration (Hindi Dept.) |
|  | <ol style="list-style-type: none"> 1. Power Point Presentation (Science Dept.) 2. Beauty & skill workshop (Women Cell) 3. National Sports Day Celebration (Sports) 4. Quiz Competition (Geography Dept.) 5. Youth Day Celebration (Red Ribbon Club) |  | <ol style="list-style-type: none"> 1. Nav-Urang Festival Celebration (English Dept.) 2. National Science Day Celebration (Science Dept) 3. Rights of Women in Constitution (Women Cell) 4. Annual Athletic Meet (Sports) 5. Quiz Competition (Geography dept.) 6. Map Entry (Geography Dept.) 7. Diagram Making (Geography Dept.) 8. Camp Attending by students (Red Ribbon Club) 9. Bhasan Vad-Vivad Pratiyogita (Hindi Dept.) |
|  | <ol style="list-style-type: none"> 1. Talent Search Competition (English Dept.) 2. District Level Essay Writing Competition (Science Dept) 3. Art & Craft Workshop (Women Cell) 4. Cricket Trails Camp (Sports) 5. Essay Write Competition (Geography Dept.) 6. Poster Making (Red Ribbon Club) 7. Hindi Diwas Celebration (Hindi Dept.) |  | <ol style="list-style-type: none"> 1. Transcription Competition (Eng. Dept.) 2. Group Discussion by B.Sc Students (Science Dept) 3. Poster Making, Declamations (Hindi/English), Essay Writing, Mehandi Competition, Rangoli (Women Cell) 4. Chart / Poster Making (Geography Dept.) 5. Quiz (Geography Dept.) 6. Kavy-path (Hindi dept.) |
|  | <ol style="list-style-type: none"> 1. Grammar & Vocabulary Quiz Competition (Eng. Dept) 2. District Level Quiz Competition (Science Dept) 3. Personality Development programme (Women Cell) 4. United Nations Day (Political Science) 5. Kabaddi trails (Sports) 6. Poster making (Geography Dept.) 7. Youth Rally Awareness (Red Ribbon Club) 8. Nibandh Pratiyogita (Hindi Dept.) |  | <ol style="list-style-type: none"> 1. English Quiz (Eng. Dept) 2. Presentation by B.Sc Students (Science Dept.) 3. Health & Hygiene Awareness Programme (Women Cell) 4. Bhim Rao Ambedkar Jayanti (Political Science) 5. Poster Making (Geography Dept.) 6. Hindi Prasnotari Pratiyogita (Hindi Dept.) |
|  | <ol style="list-style-type: none"> 1. Transcription Competition (Eng. Dept) 2. Participation in Youth Festival (English Dept) 3. Science Exhibition (Science Dept.) 4. A survey of height, weight, BMI, haemoglobin 5. One Day NSS Camp (NSS) 6. Constitution Day (Political Science) 7. Athletic Meet Trails (Sports) 8. Vaccination & Blood Donation Camp (Red Ribbon Club) 9. Bhasan Pratiyogita (Hindi Dept.) |  | <ol style="list-style-type: none"> 1. Power Point Presentation (Geography Dept.) 2. University Examination |
|  | <ol style="list-style-type: none"> 1. One Day NSS Camp (NSS) 2. Debate (Geography Dept.) |  | <ol style="list-style-type: none"> 1. Summer Vacation |

[Signature]
Principal

H.L.G. Government College
TAURU (NUH)

H.L.G.GOV'T. COLLEGE ,TAURU (NUH)
SESSION 2023-24

(B9)
(B10)

| Class | Semester | Total Student | Appered Student | Pass |
|--------|----------|---------------|-----------------|------|
| B.A. | 1st | 245 | 215 | 25 |
| | 3rd | 207 | 170 | 7 |
| | 5th | 200 | 181 | 52 |
| B.Com. | 1st | 25 | 22 | 4 |
| | 3rd | 38 | 32 | 10 |
| | 5th | 31 | 5 | 4 |
| B.Sc. | 1st | 16 | 14 | 2 |
| | 3rd | 5 | 3 | nil |
| | 5th | 19 | 17 | nil |
| M.A | 1st | 25 | 20 | 6 |
| | 3rd | 15 | 13 | 11 |

Committee Members :-

1. Sh. Manjeet Singh *MJC*
2. Sh. Vijay Kumar *Vijay*
3. Smt. Yogita Sharma *Yogita*
3. Smt. Deepika Sharma *Deepika*

Maheshwari
Principal
H.L.G. Govt. College,
Tauru, Distt. Nuh (HR)

Annexure-2
FINANCIAL MANAGEMENT
Session 2023-24

| Sr. | Name of Scheme | Budget Allotted | Budget Utilized | Budget Unutilized | Remark |
|--------------------------------------|--------------------------------------|-----------------|-----------------|-------------------|----------------------|
| 2202-03-001-99-98-12-P-01-R-V | | | | | |
| 01 | Regular Salary (Admin) | 2158744 | 2158744 | 0 | |
| 02 | HKRN Budget | 3300000 | 2942885 | 357115 | Due to 30% cap in Q4 |
| 03 | DA (Admin) | 881964 | 881964 | 0 | |
| 04 | Travel Expenses | 20095 | 20095 | 0 | |
| 05 | Office Expenses (OE) | 40000 | 40000 | 0 | |
| 06 | Scholarship and Stipend (Apprentice) | 121200 | 103375 | 17825 | Due to 30% cap in Q4 |
| 07 | Medical Reimbursement | 114296 | 114296 | 0 | |
| 08 | Contractual Service (001) | 796500 | 796500 | 0 | |
| 09 | Leave Travel Concession | 54954 | 54954 | 0 | |
| 2202-03-103-98-51-12-P-01-N-V | | | | | |
| 10 | Wages (103) Instructors | 838682 | 838682 | 0 | |
| 11 | Library Grant (M&S) | 150000 | 149988 | 12 | |
| 12 | Salary Extension Lecturers | 7210000 | 7175856 | 34144 | |
| 2202-03-103-99-51-12-P-01-R-V | | | | | |
| 13 | Salary (103) | 9996198 | 9996198 | 0 | |
| 14 | DA (103) | 4139396 | 4139396 | 0 | |
| 15 | Medical Reimbursement | 186354 | 186354 | 9572 | |
| 16 | Contractual Services (103) | 202800 | 145023 | 57777 | |
| 17 | LTC (Teaching Staff) | 1107484 | 0 | 1107848 | Due to 30% cap in Q4 |
| 18 | Boys Tour (M&S) | 27000 | 0 | 27000 | Due to 30% cap in Q4 |
| 19 | Sports Grant (Other Charges) | 40000 | 0 | 40000 | Due to 30% cap in Q4 |
| 20 | Science Exhibition (M&S) | 15000 | 14995 | 5 | |
| 21 | Cultural Activity (Training) | 30000 | 0 | 30000 | Due to 30% cap in Q4 |
| 22 | Placement Cell (M&S) | 10000 | 0 | 10000 | Bill not submitted |
| | Honorarium | 16000 | 0 | 16000 | Bill not submitted |
| 23 | Women Cell (M&S) | 20000 | 20000 | 0 | |
| | Honorarium | 10000 | 9940 | 60 | |

Amount of budget received from various sources:-

| Sr. | Name of Scheme | Budget Allotted | Budget Utilized | Budget Unutilized | Remark |
|-----|----------------|-----------------|-----------------|-------------------|---------------|
| 01 | RUSA | One Cr. | 9999999/- | 1/- | Transfer HPHC |
| 02 | NSS | 50000 | 41482/- | 8518/- | |

Checked by
Singh
Bursar
H.L.G. G.C, Tauru (Nuh)

Maheshwari
Principal
H.L.G. Govt. College,
Tauru, Distt. Nuh (HR)



Best Practices Session 2023-24

Title of the Practice "HARIT MEWAT ABHIYAN"

❖ Objective of the practice:-

The objective of the practice is to give a new lease of life to the depleting forest tree cover in the feeding area of the college. This practice was launched not only to preserve and increase the forest and tree cover in the area for conserving the biodiversity, but also to sensitize our students about their responsibilities towards the society and the environment.

The reason which motivated us to take up this abhiyaan is that this college is situated in an area which is surrounded by the big industrial units like Dharuhera, Bhiwadi, Sohna, Neemrana, Manesar and Gurugram. Hence, the air in the area is more polluted than anywhere else in the world. The intended outcome of the practice was to sensitize the students towards this grim reality. The practice also intended to contribute to the efforts which are being taken by the State Government to save environment by encouraging the students to plant at least one tree and nurture it in their respective colony or village.

❖ The context

The main challenges which the college faced in designing and implementing this practice were due to the Covid-19 induced lock-down and resultant SOPs (Standard Operating Producers). Due to the pandemic, there was a sense of fear among the parents as well as the students. Even when the students were willing to step outside their homes for plantation and other such noble purposes like mask distribution, the parents were extremely apprehensive and were not willing to let their wards leave the home. Besides this, there was one more challenge which was due to the poor financial condition of most parents in most of the nearby villages. The parents were not able to provide their wards with facilities like android phones and data packs which were required for the online connectivity between the mentors and mentees to carry out activities during the lockdown.

❖ The Practice:

Haryana is one of the states with the least forest cover in the country, owing to the fact that it is a predominantly agricultural state with about 81% of its area under agriculture, and only 6.8% of its area being under forest and tree cover. It is through this practice that the college wishes to make its own small but meaningful contribution to the ambitious Unnat Haryana Abhiyan started by Department of Higher Education, Haryana to give a new lease of life to the depleting forest cover in the state.

The goal of this practices is to plant at least 500 saplings in the area by engaging students from the institution. Through this initiative, the college aims to preserve and increase the forest and tree cover in the area for biodiversity conservation and healthier air.


To implement this practice in the college Dr. Rakesh Kumar, Extension Lecturer Geography was appointed as nodal officer. Students were assigned to the faculty members for proper implementation vide this office letter no. 3214/2020, dated 28-07-2020. Whatsapp group was created for the proper motivation and guidance of the students for plantation of sapling and further care of the plant.

❖ Evidence of Success

As result of this practices the college planted around 500 saplings with the great effort of students and faculty members and the plants are still being taken care of by them. As per the inputs given by the students, almost 50% of the plants are surviving till date which is quite an encouraging sign.

❖ Problems Encountered and Resources Required

1. The quality of land and soil is major concern.
2. Regular watering of plants has been an issue since plantation drive.
3. Some of the students were not keen enough to preserve the plants.
4. Motivation level problems.
5. Shifting of students for work/Higher Education etc.


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Best Practices Session 2023-24

Title of the Practice "BETI PADHAO, SAMAAJ BACHAAO"

❖ Objective of the practice:-

The objective of the practice is to support and motivate girls towards the Higher Education of the Mewat area where literacy rate for females is only 33.71. The college administration and teaching staff with due support of higher authorities strive to educate the girls of this area by providing different facilities and good & safe learning environment. Though the sex ratio is somewhat better in Mewat area as compared to the rest of the Haryana but education, especially Higher Education for females, is still an area of a major concern which deserves greater attention.

❖ The context

The main challenge which not only the college but the state Government faces regarding female education in Mewat area is that a great majority of the parents are illiterate and it is an uphill task to motivate them to send the girls to schools, especially after primary level. When it comes to Higher Education, the situation gets even graver. Besides the long held religious beliefs, there are many prejudices in the area which work against the idea of female education in general and against higher education in particular.

❖ The Practice:

The college is very sensitive not only to the apprehensions and fears of the parents of female students but also to the inconvenience and the requirements of such students. In order to give a sense of assurance and safety to the students as well as parents, the college has installed CCTV cameras in different parts of the campus. The college has anti ragging and anti-sexual harassment committees to ensure that girls feel safe in the college. College has a separate Girls Common Room and separate Reading Room for girls in the Library. There are particular scholarship schemes which are available to girls only and all UG female students are not required to pay any tuition fee during the entire length of the course. The college has its own "Women Personality Development Cell" which organizes different workshops/ extension

Lectures/ training and health check-up programmes for the girl students. A sanitary napkin vending machine and a decomposition machine for used sanitary pads have been installed to provide hygienic environment to the girl students. Free bus service is also available to the females students so that they may commute from their villages to the college and vice-versa without any difficulty.


❖ **Evidence of Success:**

The efforts made by the college towards the spread of female education have paid handsomely which gets reflected in the number of female students which shows a steady increase over the last seven years.

| Sr. No. | Session | Number of girl students admitted |
|---------|---------|----------------------------------|
| 01 | 2017-18 | 117 |
| 02 | 2018-19 | 157 |
| 03 | 2019-20 | 196 |
| 04 | 2020-21 | 206 |
| 05 | 2021-22 | 248 |
| 06 | 2022-23 | 257 |
| 07 | 2023-24 | 267 |

❖ **Problem Encountered and Resources Required**

1. Long held beliefs and prejudices.
2. Low literacy level in the area.
3. Lack of PG courses.
4. Lack of Social Awareness.
5. Lack of interest for higher studies.
6. Involvement in household works.


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