Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**H. L. G. GOVERNMENT COLLEGE**
Name of the head of the Institution	**Dr. Ramesh Kumar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08569808263**
Mobile no.	**9466254949**
Registered Email	**govt.gctauru@gmail.com**
Alternate Email	**ramesh4702007@gmail.com**
Address	**H.L.G. Govt. College Tauru, Bawla Road, Tehsil-Tauru, Distt. Nuh (Haryana)**
City/Town	**Tauru**
State/UT	**Haryana**
Pincode	**122105**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Sh. Rishi Kumar**
Phone no/Alternate Phone no.	**09416690037**
Mobile no.	**9812264067**
Registered Email	**govt.gctauru@gmail.com**
Alternate Email	**rishikumarjoon@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://drive.google.com/file/d/179V9JNtj-Ft1dNqoV88pIVswk4REUggK/view

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://drive.google.com/file/d/15TD4E4ALaFGMmDlImS5JsA2TQtHnOZdR/view

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C++**	**0**	**2003**	**21-Mar-2003**	**20-Mar-2008**
2	**C**	**1.92**	**2015**	**14-Sep-2015**	**13-Sep-2020**

6. Date of Establishment of IQAC	**23-Jul-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Website	26-Oct-2019 1	625
LMS	10-Oct-2019 1	625
Regular Meetings of IQAC	17-Mar-2020 1	21
Regular Meetings of IQAC	03-Jan-2020 1	18
Regular Meetings of IQAC	03-Dec-2019 1	9
Regular Meetings of IQAC	19-Nov-2019 1	9
Regular Meetings of IQAC	11-Sep-2019 1	7
SMS	26-Feb-2020 1	625
Water Harvesting	30-Nov-2019 1	625
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
N.A.	N.A.	N.A.	2020 N.A.	0
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**7**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Arrangements of separate reading rooms for boys and girls. 2. Installation of 5 Kwh solar system. 3. Online classes conducted for all students during lockdown. 4. Process for the registration of Alumni Association initiated . 5. Pending AQARs for the sessions from 2015 to 2019 were prepared and submitted.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Celebration of Important Days	As per the action plane.the college faimly celebrated the important days like the Independence day .Republic day. Second October and children day etc.
Mentor-Mentee Groups	All the students of the college were divided into seprate mentor groups headed by teachers. this was done to help the students in every possible way.
Tree Plantation	Though the college is known for its green and lovely campus. yet plantation drive was organised in the college during the session to make it greener and more environment friendly.
College Website Development	As a part of its efforts towards quality enhancement transparency, the IQAC of the college ensured that the college has its own website. Now the website of the college is active and most of the information is displayed on it for the benefit of students and general public.
Learning Management System (LMS)	During the session the college purchased its own LMS keeping in view the demands of the changing times and to keep pace with technological advancement.
AQAR Submission	In the very beginning of the session IQAC decided to prepare and submit the remaining AQARs as the college had not submitted the AQARs for the last three sessions
SMS Gateway	The college availed the services of SMS Gateway to reach the students as and when it was required. Now the college can send SMS in bulk to inform the students about any new development t

Water Harvesting	As a part of its efforts to save the environment and to spread awareness of the same among students the college adopted water harvesting system to save rain water and the depleting water table.
Separate Reading Rooms	In order to facilitate the students during the college hours. the college made arrangement for separate reading rooms for boys and girls.
Earn while You Learn Scheme	In order to help the meritorious and needy students. the college employed some students on part time basis to help them financially and provide them valuable work experience.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Council	**22-Jul-2020**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2019**

Date of Submission	**24-Jan-2020**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Management Information System (MIS) of the college is operative. It was initiated by the Department of Higher Education Haryana in 2018. It can be operated at two levels. At one level, it has the college section which the college can log into using a user ID and password created for this purpose. This part has record of the whole teaching and nonteaching staff of the college. These details are further categorized as per the nature of the staff, i.e. details of the staff working on regular basis, staff on**

deputation and the staff on extension basis. It also carries the details of the college, including those of the Principal. College MIS also has workload assessment section which carries the details of different streams, subjects, vacancies and other workload details. On the other hand, MIS allows each and every regular member of the staff to log into their personal accounts with the help of their personalized usernames and passwords. The employee section has three parts, namely Dashboard, Employee MIS Profile and Change Password section. It carries all the information of the concerned employee including personal profile, Transfer Policy Profile, Service Profile and Qualifications. The employees can also edit the personal information provided by them at any stage as per the need or the change in status. The employees can also submit their ACRs online by logging in to their personal MIS accounts. They can also sign their ACRs digitally with the help of MIS. The staff members can also keep a record of their publication details on MIS. MIS is designed to support the staff members in various ways. For example, the female members of the staff can apply for CCL (Child Care Leave) with the help of MIS.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our College is a Government Institution which is affiliated to M.D University, Rohtak and adheres to its guidelines in particular and Director General, Higher Education Haryana in general. The College has two semester system in an academic year i.e Odd and Even. The Odd semester starts from 1st July of every year and even semester begins from the beginning of New Year. Principal is the head of the institution who convenes a meeting of teaching staff at the outset of the academic session to discuss mechanism for effective delivery of curriculum. Accordingly, time tables and weekly lesson plans are framed by teachers to complete the assigned syllabi in time. There are seven smart classrooms in our college to impart quality education to students to their entire® satisfaction. However, traditional teaching method of chalk and blackboard in also used by teachers. During lockdown period, students were taught online. Classes were conducted using online medium like WhatsApp, You Tube and learning management system (LMS). WhatsApp groups were framed and video links and PDF files related to the prescribed syllabus/ topics were

shared with the students. Contact number of teachers were also shared with students for removal of their confusion, doubt and problem. Survey and fieldwork in conducted by students of Geography. Internal assignment marks are awarded to students on the basis of their performance in two class tests and one assignment in each semester. Group discussion in classrooms are held once in a week to make the assigned topic easy and interesting. Inter class quiz contests and essay competition of all students are held to motivate students for a better career. Separate educational excursions for boys and girls are also arranged by the college. The college also arranges special talks on current national and international topics by eminent scholars from time to time. There is special arrangement of separate library reading rooms for boys and girls where they can read newspapers, magazines and books of their interest. Three Computer labs and one English language lab imparts knowledge of basic computer and soft skill to our students. As per instruction of M.D. University Rohtak, examinations are held twice in a year. In short, quality education is the need of the hour and our college is fully determined to achieve the same.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	01/07/2019	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

View File

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Geography	16/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Basic of Computer Awareness (Level 1)	17/07/2019	260
Basic of Computer Awareness (Level 2)	17/07/2019	127
Basic of Computer Awareness (Level 3)	17/07/2019	82
Soft skills	17/07/2019	218

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Status of Women in Mewat: A Field Survey Report of Raniyaki Village in Tauru Block of Nuh District	19
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

HLG Govt. College Tauru Nuh Feedback Analysis report of Parents for the academic Year 2019-20 This HLG Govt. College was established with the mission to provide guidance, identifying talent, and enhancing potential, encouraging students to follow their dreams and helping them become successful professionals. Objectives of parent's feedback on institute: The parent's feedback form focuses on the following issues: 1. Infrastructure of the college 2. Security arrangements and safety measure in the college 3. Learning experience of the student 4. Assessment of the academic skills and knowledge of the college faculty 5. Resources provided to students by the college Analysis and outcomes: 1. Parents are satisfied with the good infrastructure of the college and have found it to be safe and secure for their children. 2. . Parents also found that children have a good learning experience in the college. 3. Parents are satisfied with the mentors provided by the college. However parents also felt that the placements and internship opportunities by the college needed improvement. Teachers' Feedback Teachers' feedback report revealed that teaching staff got full cooperation from the Principal and administrative staff. Teachers were satisfied with the inside environment the classrooms. Library and computer facilities in the college are appreciable . No complaint of any teacher received during this session 2019-20. Residential facilities need some improvement. Salary is disbursed in time to all employees of the college. Students' Feedback A questionnaire was distributed to hundred students seeking their responses about campus cleanliness, sanitation of washrooms and toilets, women's safety, ragging, bus facility for girls' students, teachers' behaviour with the students', supply of electricity and drinking water etc. The Teaching staff analysed the feed back and found that students wants three demands to be fulfilled by the college administration. 1. Durga Shakti Patrolling in the college 2. Wi-Fi facility 3. College Canteen The Principal and teaching staff decided to meet the above demands of students. Our efforts have been to develop friendly and cordial relation between the teacher and the students. Our aim is not only to impart education but also to create a healthy atmosphere for students' bright future. ALUMNI OPINION ABOUT HLG GOVT COLLEGE The alumni are an important stakeholder. They are valuable assets of our college. The pass out students of the college have been successful in various fields like teaching, government services etc. The college faculty

members of the college have encouraged meritorious pass out students to work as staff members in the college. In order to have continuous and formal interaction with the alumni, our college decided to form a pass out Students Association in the name of HLG. Govt College Alumni Association and Recently in June, 2020 HLG College Alumni Association has been registered (reg. no. 01033) as a charitable institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Post-Graduation	40	61	37
BSc	Graduation	80	43	25
BCom	Graduation	80	54	28
BA	Graduation	300	344	237
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	569	56	16	0	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
23	23	5	6	7	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system available in the institution Our college is a government institution which has introduced mentor-mentee system to solve individual, professional and academic problems of students. Nearly 40 to 50 students are assigned to a faculty member who acts as their mentor for three years till they passed the course. The main aim of the mentor is to make students disciplined and responsible citizens and to motivate them for higher education. To achieve this aim, the mentor regularly interacts with students and monitors their attendance and academic performance. The meetings of mentorship are conducted every month. Students who have less attendance and who have missed their class tests are paid special attention and are guided for better performance. In our college, every mentor keeps track on student's improvement and counsels them accordingly. They are also supported in co-curricular and extracurricular activities to make them good sportsperson and good academicians. Students are also made aware of the rules and regulations of the college. Not a single case of ragging is detected in our college. Every mentor maintains biographical details of each student which include parents address, educational background, hobbies, aims and examination results etc.

every mentor tries his level best to make his mentees hardworking, social and cooperative human beings. Some mentees are good sportsperson and performed better in athletic events held in college every year. Some have won prizes in cultural programmes, rangoli and poster-making. It has been our endeavor to encourage students for higher education and administrative services. During this session, our college organized a blood donation camp on 17/9/2019 and it is the result of mentor's motivation that 87 units blood was donated by mentees for noble national cause. We inspired the students to keep college campus neat and tidy and lush green by planting plants and trees not only in the college but also in their villages and surrounding areas. Mentors also encourage mentees to promote female education and raise voice against dowry and female foeticide.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
625	16	1:39

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	6	10	2	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	nil	Assistant Professor	nil
2019	nil	Assistant Professor	nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	00	Semester-3	30/11/2019	12/02/2020
MA	00	Semester-1	05/12/2019	16/04/2020
BA	00	Semester-5	22/11/2019	29/01/2020
BA	00	Semester-3	22/11/2019	29/01/2020
BA	00	Semester-1	05/12/2019	04/03/2020
BCom	00	Semester-1	06/12/2019	09/03/2020
BCom	00	Semester-3	28/11/2019	23/01/2020
BCom	00	Semester-5	28/11/2019	23/01/2020
BSc	00	Semester-1	05/12/2019	03/03/2020
BSc	00	Semester-3	28/11/2019	31/01/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms initiated on Continuous Internal Evaluation(CIE) system at the

institutional level Our college is affiliated to M.D. University, Rohtak and follows its rules and regulations. Our college is a govt. institution, so it also acts upon the guidelines of Govt. of Haryana. M. D. University, Rohtak issues directives from time to time to assess the continuous internal evaluation of students. All the colleges in Haryana which are affiliated to M. D. University, Rohtak have semester system. The academic year is divided into two parts i.e. odd semester and even semester. It has been an endeavor of every faculty member to improve the teaching and learning standard of students. Our college exercises the following methodology for continuous internal evaluation of students:- Two class tests and one assignment in each semester is mandatory for all students. Internal assessment marks are awarded to students on the basis of their performance in class tests and preparation of assignment in each semester. Examinations are held twice in an academic year. The schedule of examination is prepared by M.D.University. Attendance of students is marked regularly by class teacher. Students are encouraged to attend their classes regularly and punctually. Total internal assessment marks are twenty out of which attendance carries 05 marks. Seventy five percent attendance of a student is mandatory. Special attention is given to group discussion in classes. Ours has been a practice to make the assigned topic easy and interesting through group discussion. This methodology exposes the grasping power and hidden potential of students. Weak students are not demoralized in the class at the time of group discussion. They are sympathetically motivated to take part in group discussion. Many students have improved their learning skill through this methodology. It is motivational exercise in which students willingly take part. Inter-class quiz contests provides an open platform to all students. The questions are generally related to the syllabi (syllabus). This exercise is performed in the presence of teaching staff where winner teams are awarded prizes and certificates. The spectator's interest remains fresh and lively till the end of quiz. Students who do not perform better are encouraged.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters Academic calendar is prepared by M.D. University Rohtak and it is obligatory for all affiliate colleges to follow it. Our college is also affiliated to this university and it fully abides by its rules and regulations. The college to follows the guidelines of the university related to syllabus, Attendance, internal assessment marks, class tests, preparation of assignment by students and examinations. The management of the college is supervised by the principal. The principal convenes a meeting of faculty members and issues necessary guidelines for effective implementation of academic calendar. Time table of every class is framed and various committees and constituted for the smart functioning of the colleges. Time tables are displayed on the notice boards and faculty members are asked to prepare weekly lesson plans so that classes may begin immediately after the admissions of students are completed. All the important decisions related to the implementation academic calendar are taken by principal in consultation with the member of staff. Member of staff freely and without any hesitation express their views to improve the working excellence of the college. Every activity of the colleges is performed as per the academic calendar prepared by the university. This academic calendar covers all the activities such as zonal youth festivals, annual athletic meet, class tests, NSS camp, educational tours of students and examinations. Our college has three computer labs and one English language lab where students learn basic of computers and soft skill. We provide platform to students through activities like inter class quiz contests, essay competitions, poster making, and rangoli for the exposure of student's hidden talents. In short, academic calendar is strictly followed to cover the assigned syllabus in time and to improve the learning process of students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://hlggctauru.ac.in/images/100/DownloadForms/Forms215.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
00	MA	Post-Graduation	19	3	15.79%
00	MA	Post-Graduation	33	20	62.50%
00	BCom	Graduation	30	18	60.00%
00	BCom	Graduation	41	17	41.46%
00	BCom	Graduation	26	5	19.23%
00	BA	Graduation	82	52	65.00%
00	BA	Graduation	89	11	12.36%
00	BA	Graduation	227	34	15.18%
00	BSc	Graduation	30	18	62.70%
00	BSc	Graduation	22	10	45.45%

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://drive.google.com/file/d/1LOwNtSAnLAR8S8NSJYHevv1D_k4RJ9QM/view

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
N/A	N/A	N/A	2020	0	N/A	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	18	16	11	0

Presented papers	6	8	0	0
Resource persons	0	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Plogging Programme on 02/10/19	NSS Red Cross Unit of H.L.G. Govt. College Tauru	16	120
Van Mahotsav on 25/07/19	NSS Unit, H.L.G. Govt. College Tauru	18	105
National Youth Day Programme at Nuh on 12/01/20	NSS Volunteers	1	30
Celebration of Constitution Day on 26/11/19	NSS Volunteers and Students	5	85
Fit India Movement on 29/08/19	NSS Unit, H.LG. Govt. College Tauru	14	112
Jal Sakti Abhiyan 22/07/19	NSS Unit, H.LG. Govt. College Tauru	15	125
One Day NSS Camp on 14/09/19	NSS Unit, H.LG. Govt. College Tauru	5	85
NSS Seven Days Camp at Gwarka Village (Tauru)	NSS Volunteers	5	60
Online Speech Competition on EBSB	NSS Volunteers	10	20
Tree Plantion 30/08/19	NSS Red Cross Unit of H.L.G. Govt. College Tauru	15	125
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
5 Days YRC Camp	Best Councilor	Indian Red Cross Society (Nuh)	30
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen	Name of the activity	Number of teachers	Number of students

Five days Red cross camp in HLG Govt. College Tauru 11/02/2020 to 15/02/2020	Red Cross Society Nuh	Speech Competition, chamach race, paper reading, health check up, dance, song, best volunteers competition.	5	30
Red Ribbon Club 12/02/2020	Red Ribbon Club Nuh	Awareness regarding HIV/Aids	6	50
Online speech poster making competition on 29-06-2020	Red Ribbon Club Nuh	Anti drug and trafficking	6	30

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NETRA INSTITUTE OF GEO INFORAMATICES MANAGEMENT AND TECHNOLOGIES FOUNDATION B/11 NEW METRO PILLAR, 769 ABOVE SBI BANK DAWARKA MOD 110059	18/10/2019	1. Cooperation of NETRA and HLG govt college Tauru for the promotion of educaton and training in areas of mutual interest specially in geo spaital technologies and	102

AGM (Trans) BSNL, Sonipat (Haryana)	28/08/2019	Providing 50MBPS leaseline BSNL will be connecting 104 colleges including H.L.G. Govt. College, Tauru (Nuh) with optical fiber cable (OFC). During the period of MOU the BSNL shall ensure proper funding of leased circuits for an uptime of 98.	665

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2071713	1985648

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Soul	Partially	2.0	2008

4.2.2 – Library Services

Library	Existing	Newly Added	Total

Service Type						
Text Books	9903	1333191	429	293916	10332	1627107
Reference Books	692	85835	0	0	692	85835
Journals	2	5000	5	18120	7	23120
CD & Video	93	0	0	0	93	0
Library Automation	1	89292	0	0	1	89292
Weeding (hard & soft)	105	8903	22	9458	127	18361

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Yogita Sharma	LMS	ITI Limited Version-II	28/11/2019

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	95	3	2	8	4	3	5	50	0
Added	0	0	0	0	0	0	0	0	0
Total	95	3	2	8	4	3	5	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">

50 MBPS/ GBPS

</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1551713	1474265	520000	511383

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory,

library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college maintains and utilizes physical, academic and support facilities in the best possible way. Special efforts were made during the session of 2019-20 to improve the connectivity and teaching management facilities. Up to the previous session, the college had only 2 MBPS bandwidth of internet connection which was comprehensively upgraded to 50 MBPS in the session of 2019-20. Efforts were made to upload maximum information including AQARs for the previous session, on the college website. Furthermore, the college acquired Learning Management System (LMS) during this session to bring about qualitative change in the teaching-learning process. The college has near adequate facilities for academic, co-curriculum, sports and cultural activities which is no mean achievement keeping in view the rural location of the college. It is situated in the Tauru block of Nuh District (Mewat area) which was identified as the most backward district of India in a report published by Niti Aayog in April 2018. The college has eight labs in the science block. Besides that, there are two geography labs and three computers labs in the college. The automated library of the college is managed with the help of Integrated Library Management System (ILMS) and it has separate reading spaces for male and female students. The college boasts of a beautiful and well maintained playground. The college has playground for cricket and volleyball. The college has a green campus. The planned plantation and its skillful upkeep are among the strongest points of the college. The college has 95 computers and twelve class rooms half of which are smart class rooms also. The College tries to ensure the availability of latest equipment and up-to-date infrastructure as per the availability of grants/funds made available by the Higher Education Department. The college maintains a systematic procedure for the purchase as well the upkeep of these equipment and other infrastructural facilities. At the end of the academic session stock verification is also done by the various committees constituted for this purpose alone. The development of a video conferencing center is in the pipeline. The procedures and policies for maintaining and utilizing physical, academic and support facilities may be summed up in the following way: ? The college has different committees, teacher in-charges and lab attendants for labs, library and computers centers to look after the maintenance aspect. Day to day maintenance is ensured by the support staff. ? The college has installed CCTV cameras in various parts of the college building with the help of which the whole college can be monitored from one place. ? Suggestion box is installed in the college to take the stakeholders' feedback and complaints, if any. There is a committee in the college to monitor and check the suggestion box. ? To ensure return of books 'no dues' from the library is mandatory for students before the exam. ? With the help of ILMS, students and staff can check whether a book is available in the library or not.

http://hlggctauru.ac.in/MenuData.aspx?Menu=d5jo6AxztEo=

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Haryana Scholarship Meritorious and consolidated stipend scheme	202	2378600
Financial Support from Other Sources			

a) National	0	0	0
b)International	0	0	0

View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
English Language Lab	16/07/2019	218	D.G.H.E. PANCHKULA HARYANA

View File

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	guidance for competitive examinations and career counseling offered by the institution	490	478	0	0

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	Distt. Employment office Nuh Job Fair, 2019.	12	0

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme

	enrolling into higher education				admitted to
2020	0	Nil	Nil	Nil	Nil

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
30th Annual Athletic Meet	College Level	80

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nil	National	0	0	0	Nil
2020	Nil	International	0	0	0	Nil

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No Election of students Council and Representation of students on academic administrative bodies/committees of the institution during 2019-20.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

42

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2 meeting held at college level but Alumni Association not registered.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralisation and Participative Management: The Institute supports a trend of decentralisation governance system with proper well defined inter-relationship. The Principal of the institute takes regular meetings for the effective and smooth functioning of the Institute. All the main decisions related to the institute are taken by the Principal in consultations with the Head of Departments. The Department Heads are responsible to look after the administration of the department and report to the Principal. Students also participate through different formal and informal Feedback mechanisms . A Suggestion box is kept in the institute. The Institute always promotes the culture of participative management by involving staff and students in various activities. All decisions of the institution are governed by the Principal . The Principal, HOD's,Staff members are involved to define the Policies and Procedures ,Placement cell,discipline,grievance,counselling,training and development ,Library etc. The Principal of the Institution gives suggestions and monitors the Procurement,introduction of the new Programs and welfare activities. All the staff members actively participate in the implementing the Policies,Procedures and Framework the quality standards and achieve the vision and mission of the institution. Office staff is involved in executing day to day support services for students and Faculties. 1.Principal Level: Principal is the chairperson of the IQAC. The Principal in consultation with the teachers of different committee for planning and implementation of different academic,student administration and related policies. All academic and operational policies are based on the unanimous decision of the IQAC and the faculty of the college. 2.Faculty Level: Faculty members are given representation in various committees /cells nominated by the Principal in the IQAC and other committees.Every year the composition of different committee is charged to ensure o uniform exposure of duties for academic and professional development of faculty members. 3. Student Level:For the development of students various cells are established to college level. Students are empowered to play important role in different activities. 4.Non -Teaching Staff Level:Non -Teaching Staff also give suggestions which are considered while framing policies or taking important decisions. 4.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	1 Online Admission including online Payment facility in both UG and PG. 2 Online Admission is made strictly on the basis of merit. 3 Strict observance of Govt.Rules for Reserved categories
Human Resource Management	The college has adopted a mandatory Self- Appraisal Method to evaluate the performance of the faculty in teaching ,research and extension programs. At the end of the academic year every teacher is given an Academic Performance Indicator (API) form on the basis of the UGC guidelines. The form requires the teacher to give his/ her self- evaluation of the academic, co-curricular and extracurricular work done during the year. It also requires

	the teacher to enumerate the paper presented at conferences,seminars , refresher courses and orientation programs he/ she attended.The report to be filled in by each teacher is also evaluated and it analysis the duties performed with respect to lectures completed as per the teachers planned lecture scheduled.The Principal appreciates during monthly staff meeting notable performance of any faculty members and then persuades the other members to such best practices in the interest of the college and self - development.
Research and Development	Research has been considered as an important integral part of the academic endeavours in our college.The college promotes faculty participation in different national ,international seminars and workshops by granting them leave, helping them in participation of faculty improvement programs.
Teaching and Learning	The Teaching and Learning Process is reviewed by HOD for the concerned teaching faculty. The concerned faculty then plan for improvements which are monitored on a regular basis for their effectiveness.Teaching plans are prepared for a semester . These are verified and checked at different stages in accordance with the syllabus and scheme of examination given by the university/ UGC. The Teaching -Learning process is facilitated through qualified trained and experienced faculty. Apart from classroom teaching students are encouraged to use Library and internet facilities. The teaching plan is drawn up month-wise /weekly by each department and it is strictly monitored by the Head of Department. The effectiveness of the Teaching -Learning Process is reviewed on a regular basis. The inputs for such review may be from : 1 Students feedback 2 Results of internal tests 3 Quality of assignment submitted 4 Final results of term/year
Curriculum Development	The vision and mission of the Institution is to provide quality higher education to the students of rural and tribal areas.The institution has been constantly developing the infrastructure which aims at all round development of the students through its academic policy, extension activities

	and co-curricular activities it helps students in acquiring knowledge ,culture, developing life skills as well as training them for a successful career.
Examination and Evaluation	College has complemented traditional written examination with project work ,assignments,debates,group discussions,ppt etc.
Library, ICT and Physical Infrastructure / Instrumentation	our students and staff are proud of our college library which is well furnished with 11024 books which are related to the syllabus of art, commerce and science faculty. The library also contains books related to the the postgraduate students of M.A geography department. In addition to the books related to syllabus, our library also contains competitive general knowledge, banking and religious books. Post graduation students appear in net examination by reading books which are available in the library. Our college library is full of facilities for students. At present we have two desktop, 0 1 all in one printer, barcode scanner and internet facility for the benefit of the students. Soul software is used for barcoding and automation. We provide useful magazines and journals to the students such as prati goita darpan, samanya Gyan darpan, success mirror, bhugol and 6 journal entitled shodh Disha, EPW, Indian journal of management and Indian business studies, Indian historical review, higher education and library herald for the future for the better career of our students. We also make available following newspapers for the students such as the tribune, the economic Times, Dainik Jagran, Amar ujala, Aaj samaj, Punjab Kesari, Dainik Bhaskar, Jagat Kranti eand Gurgaon today. Our library has the online facilities of N List program by which 80 409 ebooks and 3848 E journals are available online for study by students and teachers.
Industry Interaction / Collaboration	Experts are invited from various fields to deliver guest lectures and industrial visits are arranged. The career Guidance and Placement cell organized an Educational visit for searching of job opportunities from 19.11.2019 -25.11.2019 in Bhiwadi industrial area (RIICO), Rozka Meo

village industrial area , Varun beverages at Nuh, District employment office Nuh,PMKK -Prime Minister Kaushal Kendra at village Kanwarseeka etc. 1 One week training program held from 10.2.2020 to 15.2.2020 under Placement cell at the college premises by NEC Institute (Bhiwadi) in which 60 students participated. 2 Digital India Project dated on 4.9.2019 run by central Govt. of India .In this Project MS Shiwangi From Sohna Jain Education Society provides knowledge to students and aiso register online on digital India Project pmgdisha 140 students. 3 Three days Training Program held during 25.02.2020 to 27.02.2020 under Placement Cell at Govt. college, Nagina ,Nuh in which 28 students participated. 4 Extension lectures are also delivered by many Resource persons : 1 Dr. Devender Kumar Professor of English , Banaras Hindu University, Varanasi on 7.03.2020 2 Dr. Devender Hooda Principal ,Govt. College , Sampla on 27.11.2019 3 Samidha Shikha Redt.Principal GCW , Rewari on 20.01 2020 4 R.K.Yadav Retd. Principal Sec. 10 , Gurgram 5 Sh. Rajesh Kumar Associate P professor of English Govt. College of Women , Kulana,(Jhajjar).

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	1 Online admission including online payment. 2 The staff salary is done through HRMS Software 3 Automated Library 4 Biometric attendance 5 RRand CR of students 6 SMS Gateway 7 LMS 8 Website-website .ac.in
Administration	1 The college authorities can exercise full supervision of all service modules in the office through the MIS software. 2 The college is connected through high-speed internet bandwidth 50 MBPS. 3 The salary of the substantive staff members is done through the HRMS software. 4 Biometric attendance for all staff members. 5 Notice display system for students.
Finance and Accounts	Reception of salary fund from Govt. through H R M S Portal
Student Admission and Support	1 Online Admission including online Payment. 2 05 Smart classroom. 3 01 Eduset Room

Examination	1 The Forms for the M D U and Gurugram University are filled online and details need to be submitted in both hard soft copy. 2 Admit card,Confidential list,Cut list,datesheet are download from concerned website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	nil	nil	nil	0

View File

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	1	26/06/2020	27/06/2020	02
Faculty Development Programme	2	08/06/2020	14/06/2020	07
Faculty Development Programme2	2	29/06/2020	30/06/2020	02

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	13	3	17

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GIS,Maternity Leave, Medical Re imbursment,Casual Leave,Earn Leave, child care leave.	GIS,Maternity Leave, Medical Reimbursment,Casual Leave,Earn Leave, child care leave.	Earn while you learn, Free Books, Stipends, PMS(Post Matric scheme for SC/BC Students),Libra ry,Newspapers, Magzines,Competition books, Employment newspaper, Free WIFI, Ten top girls Scholarship, Meritorious incentive Scheme.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, The Principal assign staff member to audit the stock and store of all Department and Library every year.The External audit is undertaken by D H E.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

View File

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
'Sanitary Napkins and Health Awareness' by Karishma and Sonal of Sanskaar Institute Rewari	27/08/2019	27/08/2019	50	25
'Deficiency of Haemoglobin in Women' Assistant Professor Bharti	09/05/2019	09/05/2019	55	20
A lecture on Health Awareness by Mrs. Priti of H.L.G. College, Tauru	11/09/2019	11/09/2019	45	25
A work-shop on Health of Girls by the Red Cross Society and the blood pressure and Haemoglobin was tested	17/09/2019	17/09/2019	50	20
A workshop on Art and Craft by Mamta Rani about making flowers, decoration and gift packing	11/09/2019	11/09/2019	60	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Jal Shakti Abhiyan was organized in the college by NSS 20/07/2019 Students

55. 2. Van Mahotsva was celebrated in the college by NSS on 25/07/2019 Students 45. 3. Tree Plantation was carried out on 30/08/2019 by NSS and Red Cross students 48. 4. This college is full of ever growing unmatched greenery which keeps its environment cool, fresh and full of oxygen. 5. The old traditional electric bulbs have been replaced with CFL lamps. 6. The college has initiated Solar Power Grid 20 KW. 7. Organic compost is prepared in the college by putting leaves in pit for few months and no chemicals are used in the college as manure. 8. The college participated in an essay writing competition in a State Level Science Essay writing on Environment held at GVM Girls College, Sonipat 25/02/2020 Girls 4.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	115
Provision for lift	No	0
Ramp/Rails	Yes	115
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	25/02/2020	3	A three days training programme	Placement	28
2020	1	1	17/12/2020	1	Blood Donation	Deficiency of Blood in the area around	87
2019	1	1	29/08/2019	1	Health	Weekness of students	150
2019	1	1	21/05/2019	1	Menace of terrorism	Violence	45
2019	1	1	04/09/2019	10	Placement	Unemployment	140

2019	1	1	20/12/2019	7	plantation cleanliness	environment enrichment	60
2019	1	1	02/10/2019	1	Plogging	Cleanliness	45
2019	1	1	19/11/2019	7	A field visit by placement cell of the college to Bhiwadi industrial area for seeking job opportunities	Employment	3
2020	1	1	08/01/2020	1	My next exam.com app is introduced to the students as per the dictates of the Directorate vide its memo.18/2/2020 UNP(4)	Placement	180
2020	1	1	10/02/2020	7	One week training programme was conducted by the NEC institute, Bhiwadi	Employment	60
[View File](#)							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Education Code	01/01/2019	The book Education code is available in the college library for the reference of students as well as teacher. The book contains all educational rules regulations and professional codes of conduct applicable to

	staff as well as students. It also contains all instructions and orders issued by the university as well as the Department of Higher Education, Haryana, Chandigarh. The Students are imparted awareness on important rules/regulations/instructions through printed hand outs as and when needed.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gandhi Jayanti was celebrated by organizing Plays, declamation, contests, rangoli, Mehandi and Poster making comptions	02/10/2019	02/10/2020	45
U.N.O day was organized by hoisting its flag	02/10/2019	02/10/2019	100
SardaarVallabh Bhai Patel's birthday was celebrated as Rashtriya Ekta Divas by organizing Declamation contests	02/11/2019	02/11/2019	50
Rashtriya Shiksha Diwas was organized and celebrated in the college under directions from the Department of Higher Education, Panchkula	11/11/2019	11/11/2019	150
The Constitution of India Day was celebrated in the college under the directions from the Directorate and its founding father Dr B.R. Ambedkar was paid tribute	26/11/2019	26/11/2019	120
Speech and painting competition was organized on line on Anti-Drug and trafficking	26/06/2019	26/06/2019	60

Run for Unity programme was conducted by the NSS volunteers	31/10/2019	31/10/2019	45

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. A water harvesting system is provided for the entire in order to preserve rain water. 2. One solar energy plant of 5 KW is installed in the science block of the college. 3. The tree plantation drive is undertaken in the college time and again. The result is visible all round. The college looks like an oasis and a meadow. It has become a natural habitat of a variety of thousands of birds, squirrels and other microorganisms. 4. 'Tree Plantation was carried out to make the campus enrich further 08/09/2019 students 25. 5. Van Mahotsva was celebrated in the college 25/07/2019 students 125.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

A painting hobby club/Fine Arts club is being launched in the college in order to develop the finer sensibility of students. The students of this area have a lot of innate creative talent and an effort is being made to bring out that. The students of this college are given opportunities to indulge in fine arts activities during their free time. A separate studio is provided to them to paint, sketch and make Rangoly. In order to give larger exposure the budding artists are made to participate in inter college competitions and zonal and inter zonal youth festivals of the university. In an inter college event held at Sidhrawali 18 students of the college participated in Slogan writing and poster making competitions. One week work shop was organized for Art and Craft from 11.09.2019 and 50 boys and girls of the college got trained in the art of making soft toys, gift packing, flower making and decoration. Rangoli making, mehandi application, enacting plays, slogan writing, declamation and poster making competitions were organized on various occasions like Gandhi's and Sardar Patel's Jayanti, Navrang festival of three days sponsored by the Department of higher Education Haryana The students in arts and craft are duly trained by the professional staff of the college Professor N. K. Kansal 'Karun' and Ms. Praveen. Professor kansal/Karun is a Lalit Kala Awarded Painter Artist and Ms. Praveen excels in craft skills. A district level National science day was celebrated at Y.M degree college, Nuh on the topic 'women in Science' selected by the Govt. of India. In collage making district level collage making competition, Heena of B.Sc II got first prize in this event. The creativity of the students is displayed in the fine arts' studio of the college for the joy of one and all. The second best practice of the college is its craze of greenery and the campus of the college stands testimony to this fact. Its flora and fauna is an attraction for visitors. No effort is spared for improving its green cover. The gardeners of the college remain busy throughout the day for keeping it tidy and beautiful. During winters red roses are its main attraction. Huge lines of Bottle palms trees struggle to make way to the sky through other invading mighty Peepal and Neem trees. This college is a very fine habitat of innumerable variety of birds.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<div align="center">https://drive.google.com/file/d/1BTAHk1ESWaiSm-RUA4zxaKadr9avlljJ/view?usp=sharing</div>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words
This college is located in Mewat area which has an abysmally poor literacy rate of 37.6 for females and 73 for males. It shows that there is a lack of awareness towards female education among the villages surrounding the college. The college administration with due support from the Department of Higher education strives hard to impart education to these girls belonging to the most deprived section of the society. The villagers are a bit conservative in sending girls to the college and the college administration works tirelessly to rope in maximum girls so that the benefits of modern education reach them. The college has a total strength of 625 students and out of these the girls no is 199. The atmosphere of the college is absolutely safe for girl students. There are hardly any instances of eve teasing as the women cell of the college as well as 'Durga Shakti' women police force is just a call away and reaches for assistance immediately. There is also the provision of bus service for the girl students to commute them to the college and back to their homes on time. All efforts are being made to develop all round personality of students in curricular and extracurricular activities. The stipends and scholarships are given to all the minority community students. The girls are gradually moving out of there shackles and gradually spreading their wings towards the horizon with new hopes, aspirations and dreams. They have got access to all streams: arts, science and commerce depending upon their choice. They are being taken to historical cities on educational tours. It is so soothing to see these deprived girls excelling boys in various fields. Here the vision of the college merges very well with the slogan given to the Nation by our worthy Prime Minister Narender Modi: Beti Bachao Beti Padao.

Provide the weblink of the institution
http://hlggctauru.ac.in/

8.Future Plans of Actions for Next Academic Year

Future Plans of Actions for Next Academic Year 2020-21 The first major task at hand before the college will be to enhance the strength of the college by making the society around conscious of the value of Higher education. This will be attained by sending the faculty to the surrounding villages and schools. The existing students of the college can also be motivated to spread this message by showing their own example of achievements in academic and other fields. The help of print media may also be sought for attaining this. This is the way of consolidating the strength of the college further. The college will strive to excel not only in curricular but also extra -curricular activities. The students must understand the meaning of creativity and its sublime role in converting them into very fine human beings. The creative talent of students is to be explored and polished further by giving them access to material, methods and trainers along with giving them exposure of participating at various platforms. The NSS students are to be engaged more and more in socially useful activities of tree plantations and swacchta abhiyaans. The college is also in need of initiating boy's wing of NCC in the college so that the students aiming to serve the nation by joining army could be given the initial training. The old part of the college building is in dire need of repair and white wash. This is to be achieved by contacting the district PWD Department. Some more grants are needed for strengthening the library digitally. There is a need of more rain water harvesting channels in the college so that the rain is preserved to its optimum level. The shortage of staff is to be dealt with so that no class goes unmet. The college needs a proper spacious and modern canteen for the students and staff. The ICT learning is already showing good results but is to be taken to the next level. The college is already a model for others to emulate as far as greenery is concerned but still it is to be made green and beautiful by planting more

saplings. .The College is to be made more eco -friendly by providing it with renewable energy resources like solar electricity. This is to be seriously pursued with higher authorities, i.e. the local administration and the Department. There is need to give a boost to sports and fine arts in the college and develop the innate creative talent of the students. The students are to be given more opportunities for participating in debates, declamations and other theatrical items.